



# Queensland Education and Care Service

## Application to cancel a prohibition notice

(Section 201 of the *Education and Care Services Act 2013*)

**Please read the following information before completing and submitting this application form.**

Please ensure you are familiar with the requirements and obligations set out under the *Education and Care Services Act 2013* and the *Education and Care Services Regulation 2013*.

Please ensure that the information you provide in this form is complete and correct.

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**Note:** All references to the 'Education and Care Services Act' in this form are to be read as references to the 'Education and Care Services Act 2013' and references to the *Education and Care Services Regulation* as references to the *Education and Care Services Regulation 2013*. References to the 'Department' refer to the Department of Education and Training.

### Application requirements and assessment

A person for whom a prohibition notice is in force may apply to the Department to cancel the notice.

The application will be assessed and a decision made as soon as practicable after a valid application and fee are received by the Department.

### Important

- Your application will not be assessed until all necessary sections are satisfactorily completed, all requested supporting documents are attached, and any prescribed fees paid.
- Please write clearly in BLOCK LETTERS in black ink. Do not use correction fluid. The signatory must initial any corrections to this form.



## **Privacy statement**

The Department is committed to ensuring that all actions taken in the administration of the Education and Care Services Act are in compliance with the Information Privacy Principles of the *Information Privacy Act 2009* (Qld).

The Department is collecting the information on this form for the purpose of assessing this application under the Education and Care Services Act. The information on this form may also be provided to other authorities or to other government agencies in accordance with the Education and Care Services Act.

**The Department and the Queensland Government may publish information collected on this form in accordance with the Education and Care Services Act.**



**Part A: Applicant details**

**1. Contact details for the applicant**

Title	First name
Last name	Mobile number
Phone number	Fax number
Email	

**2. Home address**

Address line 1	
Address line 2	
Suburb/Town	
State	Postcode

**Part B: Service details**

Please provide the name of the Queensland education and care service/s where you were involved in the provision of education and care.

**3. Approved service name/s**

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**Part C: Provider details**

Please provide the name of the approved provider for the Queensland education and care service/s where you were involved in the provision of education and care.

**4. Approved provider name/s**

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**Applicant declaration**

I, \_\_\_\_\_ (insert full name of person signing the declaration)

of, \_\_\_\_\_ (insert address)

am, \_\_\_\_\_ (insert position/title of applicant)  
for example, educator, supervisor, proprietor, director, partner, president

I declare that the information provided in this application (including any attachments) is true, complete and correct.

Signature of person making the declaration \_\_\_\_\_

Signed at \_\_\_\_\_ On the \_\_\_\_\_

**Who may sign?**

- The applicant



**Payment details**

The fee required to be paid with an application to cancel a prohibition notice is **\$52.00**.

Note: The Department can waive/defer/refund fees in some circumstances.

**Fees can be paid by electronic funds transfer, cheque or money order**

To pay your fee by electronic funds transfer please contact Approvals and Reviews team on 07 3328 6780.

**Payment by cheque or money order**

Please make your cheque or money order payable to the Department of Education and Training.

**Lodging your application**

Please lodge your application along with all documentation you wish to be considered by posting or emailing to Early Childhood and Community Engagement Division.

Mail:

Early Childhood and Community Engagement Division  
Department of Education and Training  
PO Box 15033  
CITY EAST QLD 4002  
E-mail: [ecis@dete.qld.gov.au](mailto:ecis@dete.qld.gov.au)

**Enquiries**

Contact the relevant Regional Office

<http://www.qld.gov.au/education/childcare/contacts/pages/regional.html>

Early Childhood and Community Engagement Division

Department of Education and Training

E-mail: [ecis@dete.qld.gov.au](mailto:ecis@dete.qld.gov.au)

Phone: 13 QGOV (13 7468)

Website: <http://www.earlychildhood.qld.gov.au/ecs>

<b>For office use only</b>	
Date form received: ___ / ___ / ____	
Name of receiving officer:	Signature:
<input type="checkbox"/> Application fee received (see Schedule 1, <i>Education and Care Services Regulation</i> )	
Please tick and provide details – (bank/branch/number/amount)	
<input type="checkbox"/> Cheque:	
<input type="checkbox"/> Money order:	
<input type="checkbox"/> Electronic funds transfer:	
<input type="checkbox"/> Payment receipt number:	